

The ITBA are holding their 2017 Summer Education Courses during July.

## STATUTORY REQUIREMENTS COVERED

- ✓ Employment Contracts
- ✓ Employment legislation
  - ✓ Safety Induction
  - ✓ Safety Statement
  - ✓ Manual Handling
  - ✓ First Aid Responder

The courses assist employers in complying with general employment legislation and health and safety requirements.

The courses are open to all within the industry and very reasonably priced. **SEE BELOW**

Monday 3<sup>rd</sup> July

**Employment Legislation:** One full day, over two separate modules PA Solutions will address all aspects of general legislation and Workplace Relations Commission inspection requirements.

The afternoon workshop will involve discussing and creating employee contracts. Each attendee will need to bring

information with them to the workshop should they wish to complete a contract during the workshop, details of the required information will be made available in due course.

Tuesday 4<sup>th</sup> July

**Simplify Your Equine Admin:** A morning module which will cover topics such as;

- Managing vaccination schedules
- Sales schedules and show records books
- Online foal registrations

**Internet Made Easy:** An afternoon module which will assist in making the most out of social media, websites and online industry registrations.

Monday 17<sup>th</sup> July

**Safety Statements:** Morning module is a workshop which will cover all aspects of drafting up a safety statements as well as the implementation of such statements on stud farms.

**Safety Induction:** Afternoon module is safety induction for breeders as well as stud farm staff

Wednesday 19<sup>th</sup> July

**Fire Awareness Training:** Morning module on Fire Awareness Training, which under new legislation is now mandatory

**Risk Assessment:** Afternoon module on Risk Assessment

Thursday 20<sup>th</sup> July

**Manual Handling Training:** Morning module on Manual Handling Training, which under new legislation is now mandatory

**Chemical Awareness Training:** Afternoon module on Chemical Awareness Training, again which under new legislation is now mandatory

Wednesday 19<sup>th</sup> - Friday 21<sup>st</sup> July

**First Aid Responder:** Full three day, accredited course covers the duties of a first aider including safety and protection measures, accident scene appraisal and management, the diagnosis and principle of treatment as well as CPR.

**Week 1 Courses Delivered by PA Solutions**

**Week 2 Courses Delivered by Carraig Safety Consultants**

Places are limited and will be issued on a first come, first served basis. Please contact the ITBA office on 045 877543 or email [kryan@itba.ie](mailto:kryan@itba.ie) to register your interest.